**Lesson Plan**

 **English 4th Semester**

Name of Faculty:- Department:- Applied Science

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| Working Week | Lecture Day | Theory | Practical |
| **Topic (Including Assignments)** | **Topic** |
| Ist | I | The Portrait of a lady- Khushwant Singh  | Comprehension exercises of unseen passages |
| II | Modern means of communication  |
| IInd | I | 7C’s of communication  | Reading Practice  |
| II | Letters, reports and memo writings  |
| IIIrd | I | Prepositions | Grammar exercises |
| II | Conjunctions |
| IVth | I | Presentation Skills | Situational conversations  |
| II | Telephone Etiquettes  |
| Vth | I | First Sessional (Tentative)  | Sessional |
| II | First Sessional (Tentative) |
| VIth | I | The Doctor’s Ward – R.K. Narayan | Situational conversations  |
| II | Dr. Kiran Bedi Speech at IIM Indore 2007  |
| VIIth | I | Non - Verbal Communication  | Debate  |
| II | Circulars & Press Release  |
| VIIIth | I | Punctuation & Idioms Phrases | Seminars |
| II | Developing Employable & Soft Skill |
| IXth | I | Resume writing | Group Discussions |
| II | Revision |
| Xth | I | Second Sessional (Tentative)  | Sessional |
| II | Second Sessional (Tentative) |
| XIth | I | The Bet-Anton Chekhov | Interview skill |
| II | Barriers & Effectiveness in Listening skills  |
| XIIth | I | Barriers & Effectiveness in Speaking skills | Written & Oral Skills  |
| II | Corrigendum Writing Coues Letters  |
| XIIIth | I | Drawing Inferences | Presentation using audio visual acids  |
| II | Pairs or words & Translation of Technical terms |
| XIVth | I | Group Discussions | Telephonic & face to face interview  |
| II | Case studies & role plays |
| XVth | I | Third Sessional (Tentative) | Sessional  |
| II | Third Sessional (Tentative) |
| XVIth | I | Revision | Final Evaluation of Practical record |
| II | Revision  |